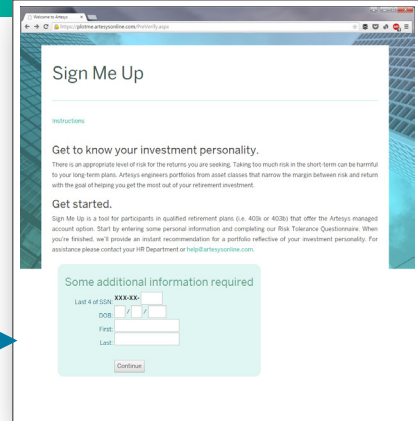
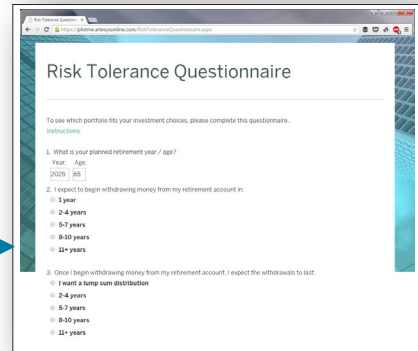


# Sign Up Instructions

**Step 1.** Enter your personal information on the Artesys' secure website, then click continue



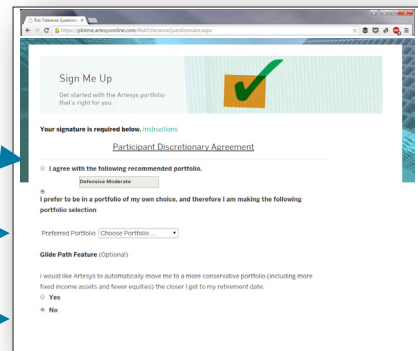
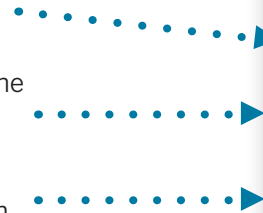
**Step 2.** Complete the risk tolerance questionnaire to determine your recommended portfolio, then click continue



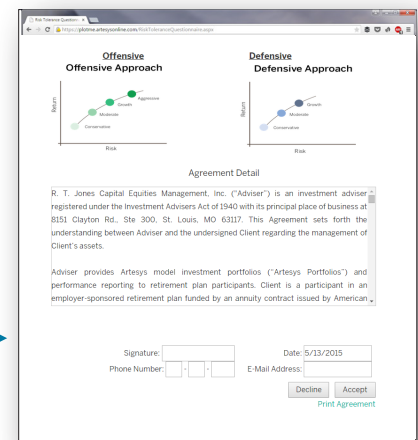
**Step 3.** Based on how you answered the Risk Tolerance questionnaire, a portfolio is recommended.

If you prefer another portfolio than the one recommended this option is available to you.

Glide Path is an **OPTIONAL** feature. Upon selecting Glide Path Artesys will move you to more conservative portfolios as you near the retirement year you selected.



**Step 4.** Your signature is required and then click Accept to complete the Sign Up process



If you have any questions or need assistance please contact an Artesys Representative at 1-877-880-2543

# Optional Glide Path Feature

Glide Path is an OPTIONAL feature, upon selecting Glide Path Artesys will move you to more conservative portfolios as you near the retirement year you selected.

To select Glide Path, take the following steps:

## Step 1. Check this box

- 
- 
- 

## Step 2. Select the year you plan to retire.

**Note:** The first retirement year is 5 years out, if you plan to retire within the next 5 years just select the most recent year available.

**Note:** If your retirement year is greater than 5 years but the year doesn't appear as an option in the box it's because you have chosen a portfolio other than the one recommended. Therefore, there is insufficient time to Glide Path your account. You may either choose the most recent year shown or opt out of this feature by unchecking the box.

## Step 3. Your signature is required and then click Accept to complete the Sign Up process

The screenshot shows a web browser window titled "Risk Tolerance Questionnaire" with the URL "https://plotme.artesysonline.com/RiskToleranceQuestionnaire.aspx". The main heading is "Glide Path Feature (Optional)". Below this, a text box states: "I would like Artesys to automatically move me to a more conservative portfolio (including more fixed income assets and fewer equities) the closer I get to my retirement date." There are two radio buttons: "Yes" (selected) and "No".

Below the radio buttons, it asks "My expected retirement year is:" followed by a dropdown menu showing years from 2020 to 2038, with 2032 selected. To the left of the dropdown is a graph titled "Offensive Approach" showing a risk-return curve with points for Conservative, Moderate, Growth, and Aggressive. To the right is a graph titled "Conservative Approach" showing a similar curve but shifted towards lower risk.

Below the graphs, there is a text area containing a disclaimer: "R. T. Jones Capital Equities Manager... is an investment adviser registered under the Investment Advisers Act... principal place of business at 8151 Clayton Rd., Ste 300, St. Louis, MO... Agreement sets forth the understanding between Adviser and the undersigned Client regarding the management of Client's assets. Adviser provides Artesys model investment portfolios ('Artesys Portfolios') and performance reporting to retirement plan participants. Client is a participant in an employer-sponsored retirement plan funded by an annuity contract issued by American..."

At the bottom, there are input fields for "Signature:", "Date: 5/13/2015", "Phone Number:", and "E-Mail Address:". There are "Decline" and "Accept" buttons, and a "Print Agreement" link.